

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, JUNE 18, 2018**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. five (5) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; William Piper, Secretary; Todd Deihl and Richard Roush.

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr Jr, Business Manager; Cathy Seras, Board Minutes. Andy Milone, the Valley Times Star.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE JUNE 4, 2018, REGULAR BOARD MEETING MINUTES, THE JUNE 4, 2018 COMMITTEE OF THE WHOLE MEETING MINUTES, AND THE JUNE 4, 2018 BUILDING AND PROPERTY MINUTES.**

Motion by Swanson, seconded by Roush for approval of the June 4, 2018 Building and Property Minutes; the June 4, 2018 Committee of the Whole Meeting Minutes; and the June 4, 2018 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Roush, and Deihl. Motion carried unanimously. 5 – 0

### **IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

No report available

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### V. FINANCIAL REPORTS – PAYMENT OF BILLS

|                               |           |                   |
|-------------------------------|-----------|-------------------|
| General Fund                  | \$        | 705,705.24        |
| Capital Reserves Fund         | \$        | 12,792.00         |
| Mount Rock Projects-2018 Fund | \$        | 2,795.55          |
| Newville Projects Fund        | \$        | 18,800.20         |
| Cafeteria Fund                | \$        | 96,370.18         |
| Student Activities            | \$        | 19,601.08         |
| <b>Total</b>                  | <b>\$</b> | <b>856,064.25</b> |

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

### VI. TREASURER REPORT

|                               |           |                      |
|-------------------------------|-----------|----------------------|
| General Fund                  | \$        | 13,035,350.89        |
| Capital Reserve Fund          | \$        | 7,544,591.86         |
| Cafeteria Fund                | \$        | 468,427.67           |
| Student Activities            | \$        | 234,759.62           |
| Newville Projects Fund        | \$        | 8,906,134.52         |
| Mount Rock Projects-2018 Fund | \$        | 9,789,538.28         |
| <b>Total</b>                  | <b>\$</b> | <b>39,978,802.84</b> |

The Treasurer's Report showed balances as outlined above as of June 18, 2018. Motion by Swanson, seconded by Roush for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

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**VII. YTD GENERAL FUND REPORT AND YTD TAXES**

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Swanson, seconded by Roush to accept Year-to-Date General Fund and Tax Reports as outlined above. Voting Yes: Wolf, Swanson, Piper, Deihl, and Roush. Motion carried unanimously. 5 – 0

**VIII. READING OF CORRESPONDENCE**

**IX. RECOGNITION OF VISITORS**

Andy Milone, and Bill Beck.

**X. PUBLIC COMMENT PERIOD**

Mr. Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

**XI. STRUCTURED PUBLIC COMMENT PERIOD**

There was no structured public comment.

**XII. OLD BUSINESS**

There was no old business.

**XIII. NEW BUSINESS**

**Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018**

**A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

**1) Recommendation for Lifeguards**

**Kalie Bistline  
Jackson Penner**

The administration recommends the Board of School Directors approve the individuals listed to serve as lifeguards, as presented.

**(ACTION ITEM)**

**2) Recommendation for High School Student Council Co-Advisers**

Mr. William August, High School Principal would like to recommend the individuals listed as High School Student Council Co-Advisers for the 2018-2019 school year.

**Ms. Emily Young  
Ms. Kelsey Hernjak**

The administration recommends the Board of School Directors approve the above listed individuals as High School Student Council Co-Advisers, as presented.

**(ACTION ITEM)**

**3) Recommendation for Middle School Special Education Co-Assistant Chairperson**

Mr. William Gillet, Director of Pupil Services would like to recommend the individuals listed as Middle School Special Education Co-Assistant Chairperson for the 2018-2019 school year.

**Ms. Meghan Bullock  
Dr. Sarah Roller**

The administration recommends the Board of School Directors approve the above listed individuals as Middle School Special Education Co-Assistant Chairperson, as presented.

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**XIII. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**4) Recommendation for a Part-Time Assistant Groundskeeper**

Mr. Rick Gilliam, Director of Building and Grounds/Transportation would like to recommend Mr. Brian Hair as a part-time Assistant Groundskeeper, replacing Mr. John Miller who has resigned. Mr. Hair's hourly wage will be \$15.03.

The administration recommends the Board of School Directors approve Mr. Brian Hair as a part-time Assistant Groundskeeper with an hourly wage of \$15.03. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

**(ACTION ITEM)**

**5) Approval of Professional Personnel Transfer**

The administration will transfer the professional staff whose name is listed below for the 2018-2019 school year. The transfer is in accordance with Board Policy 309, Assignment and Transfer.

**Ms. Mallory Farrands from High School English Teacher to Oak Flat Elementary School Instructional Coach**

The administration recommends the Board of School Directors approve the above transfer, as presented.

**(ACTION ITEM)**

**6) Coaching Recommendations**

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics & Student Activities would like to recommend the individuals listed as coaches for the teams noted.

**Brian Donovan - High School Assistant Cross Country Coach  
Jenna McIntire - Middle School Cross Country Coach**

The administration recommends the Board of School Directors approve the appointment of the above listed coaches, as presented.

**(ACTION ITEM)**

**7) Resignation – Varsity Head Swimming and Diving Coach**

Mr. Les Stover has submitted his resignation as Varsity Head Swimming and Diving Coach, effective Immediately.

The administration recommends the Board of School Directors approve Mr. Stover's resignation as Varsity Head Swimming and Diving Coach, effective immediately.

## Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018

### XIII. NEW BUSINESS (. . . .continued)

**(ACTION ITEM)**

#### 8) Resignation – High School Receptionist/Office Aide

Mrs. Chrystal Short has submitted her resignation as the High School Receptionist/Office Aide, retroactive to June 8, 2018.

The administration recommends the Board of School Directors approve Mrs. Short's resignation as the High School Receptionist/Office Aide, retroactive to June 8, 2018.

#### **VOTE ON XIII., NEW BUSINESS, A-1 – A-8, PERSONNEL CONCERNS**

Motion by Swanson, seconded by Roush to combine and approve Items A -1 through A - 8 as outlined and recommended above. Voting Yes: Wolf, Swanson, Piper, Deihl, and Roush. Motion carried unanimously. 5 – 0

### XIII. NEW BUSINESS (. . . .continued)

**(ACTION ITEM)**

#### B) Credit Pay

The professional employees whose name is listed below has successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

**Luke Nerone \$2,820.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**(ACTION ITEM)**

#### C) Recognition of a 2018-2019 Foreign Exchange Student

The high school administration has approved Francesco Barone, a citizen of Italy as a foreign exchange student for the 2018-2019 school term. The administration welcomes Francesco Barone and looks forward to learning with and from Francesco during the 2018-2019 school year.

The administration recommends the Board of School Directors authorize the high school administration to write a letter of welcome to Francesco Barone on behalf of the Board of School Directors.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018**

**XIII. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**D) Approval of the Proposed 2018-2021 Act 93 Compensation Plan**

After a meeting between the Act 93 representatives and Board representatives, the administration developed the included Act 93 Compensation Plan.

The administration recommends the Board of School Directors approve the Act 93 Compensation Plan for the 2018-2021 school years as included in the agenda. The administration would like to thank those board members that served on the committee, thank you for your efforts.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**(ACTION ITEM)**

**E) Approval of the 2018-2019 River Rock Agreement**

The proposed 2018-2019 River Rock Academy Agreement has been reviewed by Mr. William Gillet, Director of Pupil Services and Dr. Richard W. Fry, Superintendent of Schools. The agreement is included with the agenda.

The administration recommends the Board of School Directors approve the 2018-2019 River Rock Academy Agreement, as presented.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**(ACTION ITEM)**

**F) Approval for PSBA Membership Renewal**

The District has received correspondence from Mr. Nathan Mains, Executive Director of the Pennsylvania School Boards Association (PSBA) regarding the 2018-2019 membership dues. The dues for the 2018-2019 school year will be \$13,667.45 for the 2018-2019 All Access Package. Information is included with the agenda.

The administration recommends the Board of School Directors approve the District's PSBA membership renewal for the 2018-2019 fiscal year and authorize the administration to remit payment to PSBA in the amount of \$13,667.45.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

## Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018

### XIII. NEW BUSINESS (. . . continued)

**(ACTION ITEM)**

#### **G) Approval of the 2018-2019 Elementary Handbook**

The Elementary Administration has updated the Elementary Handbook for the 2018-2019 school year. The changes that have been made in the handbook has been included with the agenda.

The administration recommends the Board of School Directors approve the updated 2018-2019 Elementary Handbook, as presented.

#### **H) Approval of the 2018-2019 Middle School Handbook**

The Middle School Administration has updated the Middle School Handbook for the 2018-2019 school year. The changes that have been made in the handbook has been included with the agenda.

The administration recommends the Board of School Directors approve the updated 2018-2019 Middle School Handbook, as presented.

Motion by Swanson, seconded by Roush to combine and approve Items G & H as outlined and recommended above. Voting Yes: Wolf, Swanson, Piper, Deihl, and Roush. Motion carried unanimously. 5 – 0

**(ACTION ITEM)**

#### **I) Facilities Utilization Request - Renegade Force Wrestling Team Club**

The Newville Wrestling Association is requesting to utilize the High School gym, commons and adaptive gym for the Bulldog Fall Brawl on Sunday, November 25, 2018 from 6:00 a.m. - 6:00 p.m.

The administration recommends the Board of School Directors approve the Newville Wrestling Association request to utilize the High School gym, commons, and adaptive gym for the Bulldog Fall Brawl on Sunday, November 25, 2018 from 6:00 a.m. - 6:00 p.m., as presented.

**(ACTION ITEM)**

#### **J) Facilities Utilization Request - Newville Wrestling Association**

The Newville Wrestling Association is requesting to utilize the High School gym, commons and adaptive gym for the Bulldog Fall Brawl on Sunday, November 25, 2018 from 6:00 a.m. - 6:00 p.m.

The administration recommends the Board of School Directors approve the Newville Wrestling Association request to utilize the High School gym, commons, and adaptive gym for the Bulldog Fall Brawl on Sunday, November 25, 2018 from 6:00 a.m. - 6:00 p.m., as presented.

Motion by Swanson, seconded by Roush to combine and approve Items I & J as outlined and recommended above. Voting Yes: Wolf, Swanson, Piper, Deihl, and Roush. Motion carried unanimously. 5 – 0

## Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018

### XIII. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### K) Approval of the Proposed 2018-2019 Board Meeting Dates

Dr. Richard W. Fry, Superintendent of Schools would like to recommend the proposed 2018-2019 Board meeting dates, which are included with the agenda.

The administration recommends the Board of School Directors approve the 2018-2019 Board meeting dates, as presented.

Dr. Fry communicated that the Building and Property meeting and the Finance Committee Meetings will be advertised as well. The calendar coordinator will review the meeting dates and avoid conflict with building activities. The administration will receive a draft calendar for review within the next couple of weeks.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above.

Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush.

Motion carried unanimously. 5 – 0

**(ACTION ITEM)**

#### L) Approval of Planned Courses

Listed below are completed planned courses for board approval.

##### **Elementary Curriculum**

K-5 Library

##### **Middle School Curriculum**

6th Grade Social Studies

7th Grade Social Studies

##### **High School Curriculum**

##### **Business**

Personal Finance

Career Project Seminar

##### **Social Studies**

Current Events

Geography

##### **Tech Ed/Agriculture**

Intro to Agribusiness

Animal Science

Civil Engineering

Fish and Wildlife

Plant and Greenhouse Science

Small Gas Engine

Wood Tech

##### **World Language**

Spanish III, IV, and V

French II and III

The administration recommends the Board of School Directors approve the above planned courses, as presented.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above.

Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**M) Approve Revised South Central Trust Documents**

About a year ago, the Executive Committee of the South Central Trust, began the process of revising (updating) the trust documents. A final draft of the documents was in the May 21st Board Agenda, under South Central Trust committee report. Since then, Stock & Leader made some minor changes in the membership qualifications to permit expansion of the trust. Other revisions include removing the consultant as CEO of the Trust and replacing that position with elected leadership positions. It also removes all forms of commissions to the consultant and converts it to a direct payment from the trust to eliminate conflicts of interest.

The administration recommends the Board of School Directors approve the included resolution adopting the revised documents for the South Central Trust.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**N) Approve Newville Project Fund Payments**

The administration received the following applications:

| <b>From</b>           | <b>Description</b>              | <b>Amount</b> | <b>Remaining</b> |
|-----------------------|---------------------------------|---------------|------------------|
| Frey Lutz Corp.       | HVAC Prof Svcs                  | \$20,329.20   | \$1,293,257.60   |
| Frey Lutz Corp.       | HVAC Prof Svcs                  | \$64,308.60   | \$1,228,949.00   |
| CRA                   | Professional Svcs - Inv 2491.20 | \$10,981.19   | \$36,243.25      |
| Lobar, Inc (EC)       | NV Elect Svcs - Inv 1801204     | \$72,339.79   | \$801,667.21     |
| Lobar, Inc (GC)       | GC Services - Inv               | \$472,878.86  | \$2,815,503.16   |
| EMSL Analytical, Inc. | Testing Svcs                    | \$375.00      |                  |

The administration recommends the Board of School Directors approve payment of \$84,637.80 to Frey Lutz Corp.; \$10,981.19 to Crabtree Roharbaugh; \$72,339.79 to Lobar, Inc. (electrical); \$472,878.86 to Lobar, Inc. (GC) and \$375 to EMSL Analytical. Inc.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018**

**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**O) Approve Newville Projects Fund Payments**

The administration received the following payment applications:

| <b>From</b>           | <b>Description</b>              | <b>Amount</b> | <b>Remaining</b> |
|-----------------------|---------------------------------|---------------|------------------|
| Frey Lutz Corp.       | HVAC Prof Svcs                  | \$20,329.20   | \$1,293,257.60   |
| Frey Lutz Corp.       | HVAC Prof Svcs                  | \$64,308.60   | \$1,228,949.00   |
| CRA                   | Professional Svcs - Inv 2491.20 | \$10,981.19   | \$36,243.25      |
| Lobar, Inc (EC)       | NV Elect Svcs - Inv 1801204     | \$72,339.79   | \$801,667.21     |
| Lobar, Inc (GC)       | GC Servces - Inv                | \$472,878.86  | \$2,815,503.16   |
| EMSL Analytical, Inc. | Testing Svcs                    | \$375.00      |                  |

The administration recommends the Board of School Directors approve payment of \$84,637.80 to Frey Lutz Corp.; \$10,981.19 to Crabtree Roharbaugh; \$72,339.79 to Lobar, Inc. (electrical); \$472,878.86 to Lobar, Inc. (GC) and \$375 to EMSL Analytical. Inc.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**(ACTION ITEM)**

**P) Approve Newville Project Change Order**

The administration received the included change order from CRA as explained on the first page. These changes come from code interpretation by MDIA around the elevator system.

| <b><u>CO#</u></b> | <b><u>From</u></b> | <b><u>Description</u></b>          | <b><u>Amount</u></b> |
|-------------------|--------------------|------------------------------------|----------------------|
| EC-2              | Lobar, Inc.        | EC CO2A Code Changes Elev & Rescue | \$12,339.97          |

The administration recommends the Board of School Directors approve the change order as submitted.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

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**XIII. NEW BUSINESS (. . .continued)**

**Q) Approve Payment from Mt. Rock Projects Fund**

The administration received the following applications for payment:

| <u>From</u>            | <u>Description</u>                | <u>Amount</u> | <u>Remaining</u> |
|------------------------|-----------------------------------|---------------|------------------|
| CRA                    | Professional Svcs - Inv<br>3106.5 | \$47,978.07   | \$5,627.00       |
| W.<br>Pennsboro<br>Twp | HS MDIA<br>Inspection/Permit      | \$2,795.55    | -                |
| Lobar, Inc.            | MS EC Services Inv<br>1801601     | \$23,005.98   | \$502,994.02     |

The administration recommends the Board of School Directors approve the payments of \$47,978.07 to Crabtree Rohrbaugh; \$2,795.55 to West Pennsboro Township and \$23,005.98 to Lobar, Inc (EC).

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**R) Approve Mt. Rock/Middle School Change Order**

The administration received the following change order from CRA. This was initiated by the District; when the door frame was exposed it had significant rust (per attached memo).

| <u>CO#</u> | <u>From</u> | <u>Description</u> | <u>Amount</u> |
|------------|-------------|--------------------|---------------|
| 2          | ECI GC      | Replace door frame | \$1,229.00    |

The administration recommends the Board of School Directors approve the change order as submitted.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018**

**XIII. NEW BUSINESS (. . .continued)**

**S) Approve Payments from Capital Projects Reserve Fund**

The administration received the following invoices for services and equipment:

| <u>From</u>            | <u>Description</u>                 | <u>Amount</u> |
|------------------------|------------------------------------|---------------|
| CRA                    | NV FF&E Services -Inv 3174.2       | \$10,899.36   |
| CRA                    | MS FF&E Svcs - Inv 3176.1          | \$6,017.52    |
| CRA                    | HS FF&E Svcs - Inv 3177.2          | \$5,010.80    |
| Prismworks             | NV Speakers & Paging System        | \$48,044.00   |
| American Abatement Grp | MS Abatement Svc - Inv 18-1022-001 | \$2,880.00    |

The administration recommends the Board of School Directors approve the payment of \$21,927.68 to Crabtree, Rohrbaugh & Associates, \$48,044.00 to Prismworks and \$2,880 to American Abatement Group.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**T) Approve Donation from Big Spring Aquatic Club**

The Big Spring Aquatic Club made a \$4,000 donation to the District to fund the new lane lines in the pool -- see included letter from the club.

The Board of School Directors accepts the \$4,000 donation from the Aquatics Club and authorizes the purchase of the lane lines.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

**U) Approve Amendment to the Agreement with Michael Baker International**

With the extended delay (2-years) in the project and the requirement to change the bid spec and re-bid the project, Michael Baker submitted change order 3 to the professional services agreement for project design & management.

The administration recommends the Board of School Directors approve Amendment No.3 to the Professional Services Agreement at an estimated cost of \$50,100 and authorize the administration to sign the appropriate documents.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

## Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018

### XIII. NEW BUSINESS (. . .continued)

#### V) Approve Workers Compensation and General Liability Insurances for 2018-19

Working with Josh Daly (from Gallagher), we were able to obtain a 1.1% decrease in total premiums for the combined program over the current policy year (2017- \$168,884 – 2018- \$167,053). This is broken out as \$96,032 premium to Brickstreet for Workers Comp and \$71,021 premium to Utica for liability insurances as shown in the included summary sheet.

The administration recommends the Board of School Directors approve the renewal of the liability and workers comp policies for 2018-19 and authorizes the administration to sign the appropriate documents.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

#### W) Resolution Approving the Reimbursement Agreement for the Multimodal Grant with PennDOT

At the June 4, 2018 board meeting a draft of the agreement for the Pedestrian Safety Improvement Project was approved. Now that we have the final agreement for signature, they are requesting a formal resolution approving the agreement and authorizing the signers.

The administration recommends the Board of School Directors adopt the included resolution approving the Reimbursement Agreement #08A660 and authorizing the Superintendent and Business Manager to sign those documents necessary to initiate the project.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Deihl and Roush. Motion carried unanimously. 5 – 0

### XIV. FUTURE BOARD AGENDA ITEM

There were no future board agenda items.

### XV. COMMITTEE REPORTS

#### A. District Improvement Committee – Mr. Kanc, Mr. Over

No report was offered.

#### B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl

No report was offered.

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**XV. COMMITTEE REPORTS (...continued)**

**C. Vocational-Technical School – Mr. Wolf, Mr. Piper**

No report was offered.

**D. Buildings and Property Committee – Mr. Roush, Mr. Piper, Mr. Swanson  
Mr. Gutshall**

Mr. Roush commented that all contractors are on schedule.

**E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**

No report was offered.

**F. South Central Trust – Mr. Blasco**

No report was offered.

**G. Capital Area Intermediate Unit – Mr. Wolf**

No report was offered.

**H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson**

No report was offered.

**XVI. SUPERINTENDENT'S REPORT**

- 1. Construction projects and the abatement is on schedule.**
- 2. All the construction plans and financial information is on the District website for the public to review.**
- 3. Mr. Kerr's budget report can be found on the District website as well.**
- 4. There will be possibilities for change orders. Dr. Fry will keep the Board of School Directors updated as they come to the forefront.**
- 5. Dr. Fry communicated the District is headed in a good direction with Technology.**

**Big Spring School Board Meeting Minutes ~ Monday, June 18, 2018**

**XVII. BUSINESS FROM THE FLOOR**

There was no business from the floor.

**XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

**XIX. ADJOURNMENT**

Motion by Swanson, seconded by Roush to adjourn the meeting. Roll call vote:  
Voting Yes: Wolf, Swanson, Piper, Roush, and Deihl.  
Motion carried unanimously. 5 – 0

The meeting was adjourned at 8:32 PM.

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William L. Piper, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, June 18, 2018**